

UPPAA Board Meeting Minutes
January 5, 2023 via Zoom

Title	Name	Present	Absent	Title	Name	Present	Absent
President	Victor R. Volkman	X		Membership Secretary	Brandy Thomas	X	
Vice-President	Mikel Classen		X	Newsletter Editor	Jenifer Brady		X
Treasurer	Larry Buege		X	Notable Books Chair	Mikel B. Classen		X
Recording Secretary	Bethany Leonard		X	Webmaster	Jansina Grossman	X	
Guests							

1. Call meeting to order
 - a. Victor called meeting to order 7:04
2. Spring Conference 2023
 - a. Solicit volunteer to manage catering. If no solution is found, reach out to Gretchen Preston
 - b. Solicit other volunteers to help with food service
 - c. Schedule plotting at end of this document
3. Election details: solicit member to serve as Webmaster for 2023-2025 term
4. Commemoration of 25th anniversary of UPPAA
 - a. Cake to be ordered from Econofoods or equivalent
 - b. Commemorative pens to be handed out
5. U.P. Reader report
 - a. Submission period clarified to be June 1st to Nov 15th each year. Submissions will NOT be accepted outside the window and people will be asked to resubmit
 - b. Debbie to finish proofreading by Jan 10th. Victor to do next round of proofreading about 8 days and pass on to Brandy for narration
 - c. About 73000 words before Dandelion Cottage, expected about 85000 words total
6. UP Notable report
 - a. Down to 800 stickers so 5,000 were re-ordered
 - b. Press Release was sent out
 - c. Evelyn has already registered first 4 speakers of the new set for UP Notable Books Club
7. Membership report:

- a. 126 total members right now – new record for 25 years of UPPAA!
 - b. Renewal notices sent out on Friday
 - c. Multi-year memberships tabled for future discussion
8. Dandelion cottage report
- a. Email sent to teachers to remind about upcoming deadline
 - b. Larry to solicit for this year’s judges
 - c. Victor recommends no more than 20 days allotted for judging
9. Treasurers report
- a. Motion by Debbie to accept. Unanimously approved.
 - b. Our balance for about \$5500 has no outstanding debts. Possibly best year-start ever for UPPAA.
10. Newsletter report: Jenifer Brady not present
- a. Three new columns sent to Jenifer, as well as Notable Books announcement
 - b. What should we say about Spring Conference.
 - c. Debbie will proofread before Jen sends text to Jansina
11. Webmaster report
- a. Nothing pending other than finding a replacement for Jansina when she moves to Newsletter chair
12. Motion to end meeting at 7:55am by Victor, seconded by Debbie, unanimous

Schedule Plotting for Spring Conference

Speaker	topic	Confirmed for June 10th	Breakout #
Marty Achatz	Keynote	YES	0
Terri Martin	Infusing humor into your stories	YES	1
Tyler Tichelaar	Self-Publishing 101	YES	1
Brandy Thomas	Getting started with audiobooks	YES	2
Carrie Pearson	Working with illustrator	YES	2
Laura Smyth	Cover design	Yes	3
Amy McKay	Panelist: Working with bookstores	YES	3
Jessica Bays	Panelist: Working with bookstores	YES	3
Ann Newcombe	Panelist: Working with bookstores	sent 12/18/2022	3

Shanna Porteen	Panelist: Working with bookstores	NOT SENT - BACKUP PRESENTER	3
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